



MACQUARIE
ANGLICAN GRAMMAR SCHOOL

Position Title: Junior School Classroom Teacher
Group: Kindergarten – Year 6
Supervisor: Head of Junior School, Stage Leader

PRIMARY ROLE/PURPOSE:

The Classroom Teacher is responsible for the implementation of the Macquarie Anglican Grammar School's Teaching and Learning Framework through:

- Providing direction, supervision and care for students
- Effective delivery of the curriculum
- Maintaining professional standards
- Effective classroom management
- Emphasising the Christian ethos of the School

RELATIONSHIPS AND AUTHORITY:

This person reports to the Head of Junior School or delegate via Stage Leader.

GENERAL REQUIREMENTS:

- Teaching Kindergarten to Year 6 classes, using the NSW Education Standards Authority Syllabus documents
- Actively support the School's mission, as a member of The Anglican Schools Corporation, through your professional and personal example both in and out of the School
- Be well presented, well-spoken, and an ambassador for the School through your demeanour
- Comply with all Child Protection legislation



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KEY ACCOUNTABILITIES:

Curriculum

- Teach classes as timetabled
- Work as a member of a Stage and School staff
- Plan and organise programs and lessons for effective teaching to occur using the School Curriculum Planning document
- Differentiate the curriculum to cater for the range of abilities, interests and backgrounds of all students
- Develop, construct and implement a balanced range of assessment tasks to provide students with the opportunity to demonstrate their knowledge, skills and ways of working
- Evaluate assessment tasks, analyse data and maintain records of student achievement to inform teaching practice
- Provide timely and appropriate data-driven feedback to the individual student and parents
- Report constructively through open communication with parents; by way of interview, telephone conversation, student report cards and the maintenance of anecdotal records
- Become informed about students learning characteristics and academic capabilities through examination of Individual Learning Profiles (ILP's)
- Communicate unsatisfactory academic performance and academic at risk to the Director of Teaching and Learning
- Effective use of the School's online learning management tools

Professional Standards

- Develop and maintain current knowledge and expertise of pedagogy and subject disciplines
- Attend professional development activities to improve teaching methods, pastoral skills and knowledge
- Work collaboratively as a member of the teaching team to ensure the best possible outcomes for the students
- Meet all deadlines within a timely manner



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- Comply with Staff Code of Conduct
- Actively address accreditation requirements
- Attend Faculty and Staff meetings

Classroom Management

- Apply effective behaviour management techniques which are based on recognised theories of behaviour
- Have knowledge of and advise students of the School's Code of Conduct
- Encourage students to meet School expectations
- Interact with students in a courteous, firm, consistent and fair manner at all times
- Take responsibility for recording, managing and following-up inappropriate student behaviour
- Be punctual, manage time, lesson planning and assessment schedules efficiently
- Establish a learning environment where students feel safe to participate
- Demonstrate strategies to create a positive environment supporting student effort and learning
- Monitor student progress and liaise with the relevant Head of Junior School and/or Director of Teaching and Learning regarding student individual learning needs

Pastoral Care

- Take responsibility for the pastoral needs, duty of care and wellbeing of all students inside and outside the classroom
- Report irresponsible or improper behaviour that is beyond normal classroom management techniques to your appropriate supervisor

Other

- The undertaking of extra-curricular activities is expected
- Supervise additional classes as required
- Comply with the accepted dress code of the School as outlined in the Staff Handbook
- Exhibit personal behaviour reflective of the ethos and Christian foundations of the School



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- Follow Workplace, Health and Safety procedures
- Perform other reasonable duties as directed by the Principal

KEY SELECTION CRITERIA:

Qualifications

- A degree in the relevant subject area, any additional qualifications and current NESAs registration

Essential

- A commitment to life-long learning and a passion for teaching
- A sense of innovation and creativity
- An enjoyment of working with young people
- A proven understanding of recent teaching methodology, including differentiation of the curriculum
- Strong interpersonal skills
- A willingness to be a member of a team and work collegially with other staff members
- A strong desire to be involved in the education of the whole child, socially, emotionally, spiritually and academically
- Excellent organisational skills
- Willing support for the Christian ethos of the School
- Proof of qualifications and disclosure on any matter that may affect your employment in this position will also be required before commencement

Desirable

An active commitment to the Christian faith.

To apply, please submit:

1. Your CV
2. A completed application for Teaching Staff (<https://www.mags.nsw.edu.au/careers/>)
3. A cover letter addressing the Position Description above

Please submit all documentation to principal@mags.nsw.edu.au by 5 pm on Friday 27 March 2025. Any questions may also be directed to this email.

t 02 6841 6222 e contact@mags.nsw.edu.au w www.mags.nsw.edu.au
a 11 Currawong Road Dubbo NSW 2830 p PO Box 873 Dubbo NSW 2830

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